The following information must be completed and returned with the Request of Association Approval for Sale /Transfer or Rental prior to processing.

* $100 non-refundable application fee
* Fully completed application
* Copy of the purchase agreement
* Full Completed BUYER/TENANT Information Form. This form is used to conduct background and credit check.
* Signature of seller/ landlord and buyer/tenant

Please note an interview is required prior to Board approval.